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| --- | --- |
| **Project Lead coordinator**  |  |
| **Location**  |  |
| **Tools being tested** |  |
|  |
|  |
|  |
|  |

***What are we trying to accomplish?***

Aim statement (How good? For whom? By when? 1-2 sentences):

Problem to be addressed (Defines WHAT broadly; 2-3 sentences)

Reason for the effort (Defines WHY; 4-5 sentences)

Expected outcomes/benefits (to patients, their families, staff and the broader community) (Defines WHAT specifically, still not HOW; 3-4 sentences)

***How do we know that a change is an improvement?***

(Identify outcome, process, and balancing measures; 4-5 sentences)

Outcome measure:

Balancing measure:

***What changes can we make that will lead to improvement?***

(Initial activities and ideas for PDSA cycles, including key stakeholders; 4-5 sentences)

***What are the constraints and barriers to success?***

(Explain what the project will not address; 2-3 sentences)