

 		Environmental Cleaning Standard Operating Procedure
Title: Module 5: Cleaning equipment		
Authors: Clinical Excellence Commission, Environmental Cleaning Advisory Committee		
Lead: Infection Prevention and Control and Healthcare Associated Infections Program		
Active date: October 2024		Review date: October 2029
Applies to: Health workers undertaking cleaning tasks		Exclusions:
Purpose: This module details the cleaning equipment required and the specifications for the equipment. Brand or generic names are not provided as manufacturers of equipment may change over time.		
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Introduction

Cleaning equipment must be maintained, used and stored or disposed of in accordance with the manufacturer's instructions.

Cleaning equipment must be stored in a designated area with access to hand hygiene facilities.

Ward and unit staff must have access to cleaning equipment during times when regular cleaning staff are not available.

Before commencing a cleaning task, staff must check that the selected equipment is in good working order and appropriate for the cleaning task as per the manufacturer's instructions and facility requirements.

On completion of the task, reusable cleaning equipment must be cleaned and stored as per the manufacturer's instructions, and disposable or single use cleaning equipment must be disposed of as per the manufacturer's instructions.

Colour coding of reusable cleaning equipment

The following colour codes for reusable cleaning equipment are mandatory.

Area	Colour coding of cleaning equipment
Infectious/isolation areas	Yellow
Toilets/bathrooms/dirty utility rooms	Red
Food services and food preparation areas	Green
General cleaning	Blue
Operating theatres	White

Cleaning equipment requirements

- All cleaning equipment must be able to withstand cleaning and disinfection, if required, and be used as per their manufacturer's instructions.
- Reusable cleaning equipment must be maintained, used, cleaned, laundered, and stored in accordance with their manufacturer's instructions and national and international standards.
- After use, single-use cleaning equipment is to be disposed of in accordance with their manufacturer's instructions.
- Cleaning equipment must be safe and in a safe working order.
- All electrical cleaning equipment must meet electrical servicing and testing compliance.
- Cleaning equipment must comply with relevant colour coding standards.
- Cleaning equipment should be fit for purpose for cleaning task.

Equipment	Details/types
Broom	Cobweb broom and extension handle
	Cobweb broom/duster
Brush	Cobweb
	Dish
	Grout
	Toilet
Bucket	Plastic bucket colour coded
	Sally mop bucket
	Wringer/roller bucket colour coded
	Wringer for mop bucket
Carpet	Blower
	Extractor
	Ride-on carpet sweeper
	Shampooer
	Shampooer large
	Sweeper
Cleaner	Bathroom
	Glass
	Gerney (water pressure)
	Disposable cloths
	Reusable cloths colour coded
	Reusable microfibre cloths colour coded
Detergent	Neutral
Disinfectant	As per local policy

Equipment	Details/types
Doodle bug	Doodle bug pads spare
	Doodle bug swivel pad holder
Duster	Static
	Duster frame
Floor scrubber	Rotary brush
	Walk behind
Hand towels	Paper
Mop	Cotton hand dust mop
	Detachable micro fibre mop heads
	Dust control static mop
	Electrostatic mop complete
	Floor squeegee
	Mini mop complete
	Mini mop heads spare
	Mop clip colour coded
	Mop frame
	Mop handles colour coded
	Mops colour coded sufficient for shift
	Mop head floor tool
Nippers/tongs	
Outdoor blower	Outdoor blower
Polish	Furniture
	Stainless steel polish
Polisher	Machine

Equipment	Details/types
	Straight line polisher
	High speed burnisher
Ride on floor cleaner	Ride on floor cleaner
Safety signage	Example: wet floor
Scraper	
Scrubber	Battery operated auto
	Electrical floor scrubber
	Pool scrubber
	Ride-on scrubber
	Small scrubber
	Tile scrubber
Soap	Liquid hand soap
Solvent	
Squeeze bottle	Correctly labelled squeeze/flip top bottles
Steam cleaner	
Steam machine	
Sweeper	Outdoor
	Area sweeper
Toilet paper	
Trolley	Cleaners
	Janitorial trolley if appropriate for the area
	Linen
	Waste
Vacuum cleaner	Area vacuum cleaner

Equipment	Details/types
	Back pack
	Upright/stick
	Wet/dry
	Bags
Vacuum polisher/scrubber	Vacuum polisher/scrubber
Waste bags	Appropriate for area
	Bin liners
Window squeegee	